

Banaras Hindu University

Minutes of the meeting of the Executive Council held at 11:00 a.m. on June 04, 2021 at Banaras Hindu University, Varanasi.

Members Present:

1. Prof. V.K. Shukla	In the Chair
2. Prof. Anand Mohan	Member
3. Prof. Adya Prasad Pandey	Member
4. Prof. Bachcha Singh	Member
5. Prof. A.K. Mukherjee	Member
6. Dr. Neeraj Tripathi, Registrar	Secretary

Prof. H.C. Nainwal, Prof. Ram Naresh Mishra, Dr. A. K. Tripathi and Dr. A.K. Singh, Members of the Executive Council, attended the meeting through video conferencing. Dr. Abhay Kumar Thakur, Finance Officer, Banaras Hindu University attended the meeting as Invitee.

At the outset, the Vice-Chancellor (in-charge) and Chairman of the Executive Council extended a warm welcome to the Hon'ble Members of the Executive Council. He expressed his sincere gratitude to Prof. Rakesh Bhatnagar, former Vice-chancellor of Banaras Hindu University, under whose chairmanship this Executive Council has immensely contributed towards the all-round development of the University. The vision, passion and dedication of Prof. Rakesh Bhatnagar for the betterment of the University were truly praiseworthy. Under his able leadership the Banaras Hindu University has achieved several milestones of excellence.

The members then welcomed Prof. V.K. Shukla, Vice-Chancellor (in-charge) and wished him all success for his new responsibility.

The Agenda items were then taken up.

ECR 248
ITEM 1

CONSIDERED confirmation of Minutes of the Executive Council Meeting held on November 17, 2020 and January 27, 2021 (by circulation).

The Minutes of the Executive Council meeting held on November 17, 2020, were circulated to the Hon'ble Members of the Executive Council vide email dated 01.12.2020 for their comments / suggestions thereon.

Prof. Bachcha Singh, members, Executive Council has sent his comments / suggestions in response to the above. However, no comments have been received from Prof. H.C. Nainwal, Dr. A. K. Tripathi, Dr. A.K. Singh and Prof. R. N. Mishra. Prof. Adya Prasad Pandey and Prof. Anand Mohan did not send their comments.

Considering the comments received from the members the Vice-Chancellor finalized the minutes of the meeting of the Executive Council and approved it for implementation.

The Minutes of the meeting of the Academic Council by circulation held on 11.12.2020 and the Finance Committee held on 29.10.2020 and 11.12.2020 were sent by email to the Hon'ble Members of the Executive Council for their approval (by circulation). On perusal, Prof. Anand Mohan, Prof. A.K. Mukherjee and Prof. Bachcha Singh have approved of the Minutes of the Academic Council by circulation held on 27.01.2021. Prof. A.P. Pandey did not agree to the proposal and send his observations that it should be discussed in detail in the meeting.

Considering the comments received from the members the Vice-Chancellor finalized the minutes of the meeting of the Executive Council and approved it for implementation.

The Executive Council perused the final minutes and resolved to confirm them.

RESOLVED THAT the minutes of the Executive Council Meeting held on November 17, 2020 and January 27, 2021 (by circulation), be confirmed.

ECR 249

ITEM 2

CONSIDERED the orders of the Vice-Chancellor regarding confirmation of teachers and Group 'A' Officers of the University.

The Executive Council noted that the appointment of teachers as well as Group 'A' Officers is made by the Executive Council on probation for one year and on successful completion of probation, they are confirmed on their respective posts under the orders of the Vice-Chancellor who is authorized to do so by the Executive Council (ECR 29 of 1977). Due process of confirmation had been followed before passing order for confirmation of teachers and Group 'A' Officers of the university listed in Annexure-2 of the agenda.

RESOLVED THAT the orders of the Vice-Chancellor for confirmation of teachers and Group 'A' Officers of the University as per Annexure-2 of the Agenda, be approved.

ECR 250

ITEM 3

CONSIDERED the decisions of the Investment Committee for investing funds of Banaras Hindu University taken in its

meetings held on 16.12.2020, 20.01.2021, 24.02.2021, 05.04.2021 and 04.05.2021.

RESOLVED THAT the decisions of the Investment Committee for investing funds of Banaras Hindu University held in its meetings on 16.12.2020, 20.01.2021, 24.02.2021, 05.04.2021 and 04.05.2021 as per Annexure-3A, 3B, 3C, 3D, 3E of the Agenda, be approved.

RESOLVED FURTHER THAT a committee of financial experts from IIMs, BSE/NSE, SEBI or from other reputed financial institutions be constituted to review our investment policy and advise for better sustainable plans of investment keeping in view our requirements with minimum risk in the present day financial situation in the country.

**ECR 251
ITEM 4**

CONSIDERED the minutes of the Finance Committee meeting held on May 22, 2021.

RESOLVED THAT minutes of the Finance Committee meeting held on May 22, 2021, be approved.

**ECR 252
ITEM 5**

CONSIDERED approval of the sanctioned amount of Rs. 32,76,555/- (Rs. Thirty two lakh seventy six thousand five hundred fifty five only) out of Special Fund Capital —Equipment, Furniture, Books, etc. (SF-10/0005) by transferring from Special Fund — Interest on BHU Capital Fund (SF-08/0021) through TE to clear pending bills against supply of M/s CPSSL.

RESOLVED THAT the sanctioned amount Rs. 32,76,555/- (Rs. Thirty two lakh seventy six thousand five hundred fifty five only) out of Special Fund Capital —equipment, furniture, books, etc. (SF-

10/0005) by transferring from Special Fund — interest on BHU Capital Fund (SF-08/0021) through TE to clear pending bills against supply of M/s CPSSL, be approved.

**ECR 253
ITEM 6**

CONSIDERED the recommendation of the PPC of the Department of Physical Education held on 04.10.2019 naming the seminar hall of the Department of Physical Education as Dronacharya Karan Singh Hall in the memory of Prof. Karan Singh.

The Executive Council deliberated over the proposal in detail and noted that the University is very large in size and big in number of its constituent institutes, faculties, departments and units and different institutes, faculties / departments may start giving such proposal for naming of their buildings / seminar halls / centers / complexes etc. in the names of different persons. This may not be a good practice for the unified character of the University. Hence, as a policy the buildings / seminar halls / centers / complexes etc., in the University should either be in the name of our founder Mahamana Pandit Madan Mohan Malaviya Ji or their name should be generic such that they denote the general purpose utility for which they have been constructed without affixing any individual's name.

Further, the buildings / seminar halls / centers / complexes etc. constructed by the individual's donations should also be not named after any individual except the founder, however, the contribution of the donor should be appropriately acknowledged and with his / her name prominently displayed on the building itself.

It was also informed to the Executive Council that the Hon'ble Chancellor has requested the University for consideration of naming the archive established in the building of Malaviya Moolya Anusheelan Kendra may be named after the Guru of Mahamana Shri Aditya Ram Bhattacharya on his 150th punyatithi falling in October this year.

The Executive Council was further informed that the Institute of Science has proposed to revise the name of Mahamana 150th Birth Anniversary Hall as 'Mahamana Conference Complex'.

RESOLVED THAT the proposal of PPC of the Department of Physical Education be regretted.

RESOLVED FURTHER THAT no such proposal should emanate from any institute, faculty, department etc.

RESOLVED STILL FURTHER THAT the aforementioned policy be followed in the naming of buildings / complexes etc. in the University.

RESOLVED STILL FURTHER THAT the name of Mahamana 150th Birth Anniversary Hall of Institute of Science be revised as 'Mahamana 150th Birth Anniversary Conference Complex'.

RESOLVED STILL FURTHER THAT the archive in Malaviya Moolya Anusheelan Kendra be named in the memory of the Guru of Mahamana Sri Adityaram Bhattacharya, on the occasion of his 150th punyatithi as proposed by the Chancellor.

ECR 254

ITEM 7

CONSIDERED the proposal of Ultra International and Sanganeria Foundation to build an Auditorium at BHU Campus.

The Executive Council perused the proposal and the design of the proposed Auditorium to be donated by Sanganeria Foundation. The members whole heartedly welcomed the proposal and thanked the foundation and its Chairman for donating this to Banaras Hindu University. It was further decided that the appreciation and acknowledgement of the Executive Council be conveyed to its Chairman for the generous gesture of Sanganeria Foundation.

The Executive Council however, felt that the name of the Auditorium should be kept in the name of Mahamana and the name of Sanganeria Foundation for their donation in its construction, be prominently displayed on the building. It was also felt that the architecture of the Auditorium should be in assimilation with the temple architecture of the University.

RESOLVED THAT the proposal of Sanganeria Foundation to build a world class Auditorium at Banaras Hindu University, be accepted and approved with the aforementioned observations. The site of the Auditorium should be behind the Swatantrata Bhawan so as to make the place an Auditoria Complex.

ECR 255

ITEM 8

CONSIDERED the issue of operation of inter-se seniority between the teachers appointed by Direct Recruitment

/Promoted under CAS and those promoted under DACP in the Faculty of Medicine and Faculty of Dental Sciences on implementation of DACP Scheme.

The Executive Council deliberated over the matter in detail and after considering its nuances it decided to refer this matter to a committee including a Senior Standing Counsel of the University, to be constituted by the Vice-Chancellor to examine all the aspects involved in the matter and submit its recommendations to the Executive Council.

RESOLVED THAT the Vice-Chancellor shall constitute a committee to examine all the aspects involved in the matter and submit its recommendations to the Executive Council. The committee shall include a Senior Standing Counsel of the University in it among other members.

ECR 256

ITEM 9

CONSIDERED review of ECR No 209 dated 29.6.2014 regarding initiation of disciplinary proceeding and imposition of penalty on the employees other than teachers and Group 'A' Officer.

After deliberating over the matter the Executive Council noted that the decision of Executive Council must be in conformity with the provisions of the Statute and not at variance and therefore it decided to revise the ECR No 209 dated 29.6.2014 to bring it in the conformity with the provisions of Statute 4(5)(a).

RESOLVED THAT the ECR No. 209 dated 29.6.2014 be revised as under:

RESOLVED THAT while the power of suspension in the case of Teachers and Group 'A' Officers shall be exercised by

the Vice-Chancellor, the power of initiating disciplinary proceeding and imposing penalty shall be exercised by the Executive Council.

RESOLVED FURTHER THAT for employees other than Teachers and Group 'A' Officers, provisions of Statute 4(5)(a) shall be followed.

**ECR 257
ITEM 10**

CONSIDERED filling of existing vacancies of Nursing Officers in SSH and Trauma Centre from the merit list prepared on the basis of scores obtained in the recruitment test held on 22.09.2019 for filling of the newly created posts of Nursing Officers in the newly established Centenary Superspecialty Complex, SSH, BHU.

The Executive Council noted that initially 770 vacancies of Nursing Officers were advertised for recruitment in the Centenary Superspecialty Complex, SSH, BHU vide advertisement No. 6/18-19 dated 22.01.2019 with a condition in the advertisement that the number of vacancies may increase or decrease at the time of recruitment. During the period till the recruitment test for the aforesaid advertised vacancies could be conducted and the result of the same could be declared on 08.08.2020 about 226 more vacancies in the Hospital have arisen. It also noted the provision of rule regarding the validity of the panel of non-teaching posts.

After deliberating over the matter in detail it was decided to take legal opinion in the matter so as to rule out any legal impediment in recruiting personnel on additional more number of vacancies than the advertised vacancies which

have occurred subsequent to the advertisement, from the same merit list of the test conducted for filling of the advertised vacancies.

RESOLVED THAT the Executive Council agrees in principle to the proposal, however, to rule out any legal complication in it a legal opinion in the matter be obtained and further action be taken accordingly under the order of the Vice-Chancellor.

**ECR 258
ITEM 11**

CONSIDERED the order of the Vice-Chancellor appointing Prof. Anand Chaudhary, Department of Rasa Shastra, Faculty of Ayurveda, IMS as Chief Proctor, BHU in terms of the provisions of Statute 8.

RESOLVED THAT the order of the Vice-Chancellor be ratified.

RESOLVED FURTHER THAT in future the appointments on the positions for which the Executive Council is the appointing authority should be made with the approval of the Executive Council only. However, the Vice-Chancellor may give the charge of such positions when they fall vacant to some eligible person till the appointment is made by the Executive Council.

**ECR 259
ITEM 12**

CONSIDERED the status of audit paras, pending grievances, and Parliamentary Assurance.

The Executive Council perused the status report on the settlement of outstanding audit paras, pending grievances, and Parliamentary Assurance and resolved to expedite the settlement of audit paras in

consultation with PAG Office, Allahabad and the disposal of the pending grievances in consultation with the concerned departments. It also resolved to expedite the submission of report by Prof. K. Joshipura Committee in the matter of election of student bodies.

**ECR 260
ITEM 13**

CONSIDERED counting past service for promotional avenues of Vaidya Sushil Kumar Dubey, Assistant Professor, Department of Kriyasharir, Faculty of Ayurveda, Institute of Medical Sciences, BHU.

The Executive Council deliberated over the matter in detail and noted that the promotion of teachers in many universities are not conducted for long period of time and in some state universities, the CAS of UGC is not implemented. In order to mitigate hardship to such teachers the University Grants Commission issued a notification No. letter No. F.2-1/2006(PS)Misc dated 27.09.2006.

Similar is the case of Dr. Sushil Kumar Dubey, Assistant Professor Department of Kriyasharir, Faculty of Ayurveda, Institute of Medical Sciences, BHU for promotion to the Assistant Professor Stage-III and is fully covered under the provisions of UGC letter No. F.2-1/2006(PS)Misc dated 27.09.2006 and hence, deserves consideration to mitigate hardship to a teacher in getting his timely promotion. It therefore decided that in terms of the provision of letter No. F.2-1/2006(PS)Misc dated 27.09.2006 Dr. Sushil Kumar Dubey is eligible to be considered for promotion to the Assistant Professor Stage-III by the Selection Committee on completion of his nine years of service including his previous

service, as Assistant Professor/Lecturer irrespective of his promotion as Assistant Professor Stage-II if he fulfills the other requirement of promotion to Assistant Professor Stage-III as per UGC Regulation 2010.

In view of the above the Executive Council resolved as under:

RESOLVED THAT in order to mitigate any hardship to him, Dr. Sushil Kumar Dubey, aforesaid be considered eligible for promotion to the Assistant Professor Stage-III on completion of his nine year of service (including previous services) as Assistant Professor/Lecturer in terms of UGC letter No. F.2-1/2006(PS) Misc dated 27.09.2006 subject to the condition he fulfills the other requirement of promotion to Assistant Professor Stage-III as per UGC Regulation, 2010.

**ECR 261
ITEM 14**

CONSIDERED the observation of the then Internal Audit Officer in reference to the effective date of promotion of Non Teaching Staff in the meeting of Departmental Promotion Committee held on 07.11.2020.

RESOLVED THAT the provisions of GoI Rules be followed in this regard prospectively.

RESOLVED FURTHER THAT the DPCs must ensure adherence to the time schedule of holding its meetings atleast twice in a year so that a promotion of eligible employees could be made on time.

**ECR 262
ITEM 15**

CONSIDERED amendment in the validity period of advertisement as 06 months instead of prevailing validity period of two years & 18 months as decided vide ECR No. 112 dated November 3-5, 1995& Ordinance 11.A.2 respectively and validity period of panel/waitlist as 01 years instead of 02 years as decided vide ECR No. 112 dated November 3-5, 1995 for non-teaching posts.

RESOLVED THAT the university shall ensure that the entire recruitment process including and starting from advertisement, conducting written examination or holding of interview may be completed within six months. *(Ref: DoPT O.M.No.Misc.14017/15/2015-Estt. (RR) dated 11.01.2016 duly forwarded by UGC to all central universities vide letter No.F.74-1/2017 (CU) dated 16th October, 2017).*

Where written test/interview has not been held, even after a lapse of 06 months after advertising the post, the post will be re-advertised.

Provided that, if in the opinion of the Vice-Chancellor, the circumstances so warrant, he may extend the time limit for completion of the recruitment process of non-teaching posts by a maximum period of another six months. Provided further, the validity of panel prepared through merit list of written test / interview by selection Committees will be 01 year for all cadres of non-teaching posts.

RESOLVED FURTHER THAT the ordinance 11.a.2 be amended to the aforesaid extent.

RESOLVED STILL FURTHER THAT the amendment in the ordinance be sent to the Ministry of Education for placing the same before the Visitor and Parliament in terms of the Clause 18 (6).

ECR 263
ITEM 16

CONSIDERED the matter of proper utilization of Shimla Property of Banaras Hindu University.

The Executive Council perused the report of the committee of members of Executive Council constituted by it vide ECR No.85 dated 01.03.2019, the background and status of the property of the University situated at Shimla known as Barua Assam House and was in full agreement that the University must start some activity on the said property for its useful utilization and protection from encroachments. It appreciated the efforts made by the committee and decided that the same committee must continue to look after the matters of the University property even after the period of the Executive Council membership of the Executive Council members on the Committee is over in order that the momentum of progress is sustained.

After detailed deliberation the Executive Council decided to accept the proposal of construction of a Research Centre with Guest House facility. The Executive Council also approved the layout and design of the proposed building and its estimated cost of construction.

RESOLVED THAT a Multi Disciplinary Research Centre alongwith Guest House facility be established at Shimla Property of the University and the building for the same be constructed as per the tentative layout plan submitted by CPWD, Shimla and finalized by the aforesaid committee.

RESOLVED FURTHER THAT fund for the construction of the building be sanctioned out of the interest earned on the Corpus Fund of the University.

RESOLVED STILL FURTHER THAT the Executive Council members nominated by Executive Council on the committee constituted by it vide ECR No. 85 Dated 1.3.2019 shall continue to be the members of the said Committee even after their membership of the Executive Council is over in order to sustain the momentum of the progress generated in the matters of estate properties of the University.

**ECR 264
ITEM 17**

CONSIDERED request of Prof. Rakesh Kumar Upadhyay, Centennial Chair Professor, Bharat Adhyayan Kendra, BHU to extend the term of the Chair for another five year with increment in the Honorarium with other allowances.

The Executive Council perused the work performance report of the Centenary Professors of Bharat Adhyayan Kendra, BHU and their future plan sent by the Co-ordinator and found it impressive. The Executive Council decided to extend the term of the Centenary Professors in Bharat Adhyayan Kendra, BHU by one year that is upto a total period of five years.

RESOLVED THAT the term of Centenary Professors namely Prof. K.D. Tripathi, Prof. Yugal Kishore Mishra and Prof. Rakesh Kumar Upadhyay in Bharat Adhyayan Kendra, BHU be extended by one year that is upto a total period of five years.

ECR 265
EX-Agenda 1

The issue of reconstitution of legal cell as decided by Executive Council vide ECR No 195 dated. 23.06.2020 was raised and it was noted that though the legal cell of the University was reconstituted vide Notification No. R/GAD/Coordinator/LC/22/12490 dt. 19/20.11.2020 but the reconstitution is not in the correct spirit of the decision of the Executive Council. In the notification, the designations of some of the earlier members/co-ordinator has been swapped between them. It was also noted that the composition of the cell is too large when the University already has a battery of senior standing counsels and standing counsels in Supreme Court and High Court of Allahabad and the District Court of Varanasi alongwith a permanent law officer and it costs to the University fund. In the light of the above, it was decided that the Vice-Chancellor should reconstitute the legal cell with new members and the composition be restricted to only one or two in number.

ECR 266
Ex-Agenda 2

As one of the members of the Consultative Committee for consideration of cases of Distinguished / Emeritus Professorship is no more and the membership of the Executive Council member on the Committee is going to be over very soon, it was decided to reconstitute the Consultative Committee and the Vice-Chancellor be authorized for the same.

ECR 267**Ex-Agenda 3**

Prof. Anand Mohan, Member, Executive Council raised the issue of consideration of the experience of the professionals working against regular posts in the service units of the University like Computer Centre, USIC etc. at par with the experience of industry in the recruitment of teachers in those subjects where the qualification of the post stipulates industry experience as one of the qualifications. **(Annexure Ex-Agenda-3)**

After deliberations over the matter it was decided that the experience of working in the service units of the University by the professionals equivalent to the rank of Assistant Professors and above should be considered as Industry Experience in the appointment of teachers in those subjects where Industry Experience is one of the qualifications subject to the condition that such candidates fulfill other qualification and eligibility conditions for the post.

ECR 268**Ex-Agenda 4**

Prof. Anand Mohan, Member, Executive Council also raised the issue of management of Dairy Farm of the University by the Department of Dairy Science and Technology as per the mandate of the Gowshala Committee.

After deliberation over the matter it was decided that the Vice-Chancellor will look into the matter with full facts and background and take appropriate decision.

ECR 269**Ex-Agenda 5**

Prof. Anand Mohan, Member, Executive Council invited the attention of the Executive Council on the letter dated

May 25, 2021 he has written to the Vice-Chancellor suggesting some administrative reforms. After consideration and deliberation over these suggestions it was decided that the Vice-Chancellor shall consider and take appropriate action on these. **(Annexure Ex-Agenda-5)**

ECR 270
Ex-Agenda 6

Prof. Anand Mohan, Member, Executive Council also pointed out that the Executive Council has yet not been presented with the developments of IoE in the University, i.e. the mandates of the scheme, identification of the areas and parameters to work on, funds allocated under the scheme for different purposes and their utilization and outcome, progress made uptill now and future plans to achieve the objectives of the scheme.

After deliberation it was decided that a presentation would be made on these points soon in which the members of the Executive Council would be invited.

ECR 271
Ex-Agenda 7

Dr. A.K. Singh raised the issue of consideration of the candidature of Dr. Amar Jyoti Singh on Chair positions advertised by the University in which some direction has been given by the Hon'ble High Court.

It was decided that the direction of the High Court be implemented.

The Registrar and the Finance Officer were requested to recuse themselves and go out of meeting before the item was considered. They left the meeting and were not present during the consideration of the following item.

ECR 272

Ex-Agenda 8

A motion was moved by Prof. Anand Mohan and Prof. Ashim Kumar Mukherjee, Members, Executive Council putting before the Executive Council, on the major contributions and achievements of Dr. Neeraj Tripathi as Registrar of Banaras Hindu University during the last four years. **(Annexure-Ex Agenda-8)**

The Executive Council after consideration and overall assessment of performance, found the contributions and achievements of Dr. Neeraj Tripathi as Registrar, impressive and outstanding. The Executive Council found him to be an excellent administrative officer having thorough knowledge and clear understanding of Acts, Statutes, Ordinances of the University as well as Government of India Rules. He is a visionary, sincere, dedicated, impartial and capable officer who applies Rules and Regulations in the functioning and in the larger interest of growth and development of the University. His knowledge, understanding of subject and rules, writing and oratory skills, administrative and managerial abilities, experience, hard work and capabilities were on full display before the Executive Council as its Secretary. In view of this, the Executive Council resolved to place on record its appreciation and commendation for his contributions, initiatives and dedicated efforts and achievements in performance of duties as Registrar and that he is an asset of the University which should be preserved and retained for further terms by the University.

At the end the Vice-Chancellor (in-charge) and the Chairman of the Executive Council expressed his gratitude to all the esteemed members of the Executive Council and appreciated their significant contribution and guidance in the functioning, growth and development of the University all round. He wished that they would continue to do so in future also.

He acknowledged the contribution of the Registrar and Secretary to the Executive Council Dr. Neeraj Tripathi and praised him for his administrative acumen, commitment, dedication, hard work and capabilities through which the meetings of the Executive Council were conducted and its decisions were implemented.

He also acknowledged the contribution of the Finance Officer Dr. Abhay Kumar Thakur and appreciated his contribution in the financial health and financial functions of the University.

The members of the Executive Council also acknowledged the contribution of all and the stewardship of the Chairman and thanked him for guiding the functions of the Council smoothly.

Meeting then came to an end with a vote of thanks to the Chair.


(Neeraj Tripathi)
Secretary


(Vijay Kumar Shukla)
Chairman



Fwd: Letter of Prof. Anand Mohan, Member EC, BHU

Vice Chancellor <vc@bhu.ac.in>

Wed, Jun 9, 2021 at 1:40 PM

To: Executive Council Cell <eccell@bhu.ac.in>

----- Forwarded message -----

From: **Dr. Anand Mohan** <profanandmohan@gmail.com>

Date: Tue, May 25, 2021 at 9:10 PM

Subject: Letter of Prof. Anand Mohan, Member EC, BHU

To: Vice Chancellor <vc@bhu.ac.in>, Prof V. K. Shukla Rector <rector@bhu.ac.in>

Cc: Registrar BHU <registrar@bhu.ac.in>

Dear Prof. Shukla,

Following our meeting and discussion on important matters of the university on 19th May, 2021, kindly find my attached letter for suitable action at your end.

Regards,
Anand Mohan
Member of Executive Council, BHU

Encl.: as above.

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Prof. Anand Mohan, Senior Member IEEE, FIETE, FIE (I), LMISTE, LMPMA (India)**Member, Executive Council, BHU & Vice-Chairman, Board of Governors, IIT (BHU), Varanasi****(Former Director, National Institute of Technology, Kurukshetra, Haryana)**

Department of Electronics Engineering

Indian Institute of Technology (Banaras Hindu University)

Varanasi-221005, UP, India

email: profanandmohan@gmail.com

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Office of the Vice-Chancellor

Banaras Hindu University
Varanasi - 221 005. (U.P.)
Tele: 0542-2368938, 2368339
Fax: 0542-2369100, 2369951

<https://twitter.com/vcofficebhu>

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Prof. V. K. Shukla, Rector &
Acting Vice-Chancellor
Banaras Hindu University

Dear Prof. Shukla,

I thank you for sparing some of your valuable time for our meeting at VC lodge on 19th May, 2021 afternoon. It was a nice meeting when we could discuss on various important issues related to the university.

As discussed, I put before you the following points which require your attention and suitable action for the smooth functioning of the university:

1. You may agree that presently the '*effective management of Covid-19*' by our IMS is our top priority. In accomplishing this objective, we will have to select appropriate and suitable persons in assigning various responsibilities of hospitals and elsewhere in consultation with senior faculty members of the Institute. Experience and effective working capabilities of senior CMOs of our hospital and health centres should be duly considered and their services be properly utilized in the interest of patient care.
2. Appointment of the regular head of the department of Orthopaedics should be expeditiously looked into as per rules. Long term ad-hoc arrangement is not conducive for the proper functioning and development of the department.
3. Unmindful transfer of administrative officers done just before one month of the completion of the tenure of previous Vice-chancellor without considering their ability, knowledge and experience of the officers; and also the requirement in offices needs to be reviewed soon for the smooth and efficient functioning of the offices. To cite some problems arising due to this are:

- i. Retired persons are posted in finance which is against the financial norms,
 - ii. AR is posted in the Estate office where as DR level officer is to be appointed as Estate Officer, this is severely hampering the work of court cases in properties and resolution of other property related cases for which the Executive Council has constituted a committee of its members on which I am associated and the committee has made significant efforts and progress in this regard.
 - iii. Experienced Senior level officers having good reputation of their work knowledge and ability are posted in Institutes, Faculties and College without having much work of their level, improper management and care of resources shall only lead to inefficient delivery and also allows the inefficiency and lack of dedication and hard work to creep in the able persons, etc.
4. Academic Council and Executive Council have approved the start of a new course in 'Artificial Intelligence' and Cyber Security by the department of Computer Science in the Institute of Science. This department lacks space to run this programme hence needs to be provided with some space in the computer centre which has now been shifted to CDC building. More courses will added in the area of emerging technologies which will require more space and the erstwhile computer centre building seems to be the most appropriate for this. As discussed the Library could be expanded in the vacant space in HRDC.
5. As per decision of the Executive Council, the Legal Cell of the university had to reconstituted, however, to my utter surprise it was just a swapping between two persons; and not in accordance with EC decision. On this issue also, I have written a letter to the Registrar & Secretary to the Executive Council. I would draw your attention to review

this matter also and take suitable action as per EC decision.

6. Another important issue which I forgot to discuss but requires your attention is regarding the Development office of the Central Registry. Establishment of this office was for the administration and management of development schemes and projects for developmental and growth needs of the university. It had two components one '*administrative functions*' and '*financial & accounting functions*' which were earlier being looked after by the Registrar office and Finance office respectively. But sometime around 2005-06, the administrative function was also merged in the Finance office. This needs a review and separation of two functions as existed earlier for better assessment and appreciation of developmental and infrastructural growth needs of the university that is in totality, inclusive, with long term planning and is in consonance with architecture, design, layout and ethos of the university. These are administrative functions and require involvement of administration. I may further add that in view of retaining the *original architectural glory of the university*, the EC had deliberated on this matter and has constituted an expert committee consisting Director of SPA, New Delhi with other members to look into the planning and architectural design issues for all future projects of the university. However, Finance and accounting function of these schemes and projects will continue to be done by the Finance office. This will also put the things as per the fundamental principles of the financial scrutiny and audit of the administrative function and sanctions in the execution of such schemes and projects.

I, therefore, strongly believe that appropriate actions will be taken on the above points in the interest of the university; and it is done early before more problems surface when the university reopens in full swing.

I stand with you as a member of the Executive Council for any support and help in the functioning of the university.

With regards,

Yours sincerely,

Anand Mohan

Member, Executive Council, BHU

Copy forwarded through email to:

The Registrar &
Secretary to the Executive Council.
Banaras Hindu University

Anand Mohan

Member, Executive Council, BHU

Major Contributions and Achievements of Dr. Neeraj Triathi, Registrar & Secretary to the Executive Council, BHU

Dr. Neeraj Tripathi, Registrar & Secretary to the Executive Council , BHU has been well known to me for the past more than 20 years and I had numerous occasions to interact and work with him. In my considered opinion, Dr. Tripathi is an excellent Administrative Officer having thorough and clear understanding of Acts, Statutes and Ordinances of the University as well as GoI rules. As a visionary and dedicated administrative officer, Dr. Tripathi is fully capable of applying rules and regulations in the larger interest of growth and development of the University.

The list of entire contributions and achievements of Dr. Tripathi is too big to mention, however, some of the year-wise major contributions and achievements of Dr. Neeraj Tripathi, Registrar & Annexure Ex-Agenda-8 Secretary to the Executive Council, BHU are summarized below:

Year - 2017

Infrastructural Developments:

- Arranged fund for construction of the Annexe of the Central Office and a G+2 building is being constructed. This was essential to accommodate the demanding needs of efficient administrative functioning.
- Successfully discharged the responsibility as Vice-Chancellor (In-Charge) of this great university for six months which came to him under the trying and demanding conditions and circumstances.
- As the Vice-Chancellor (I/c), he led the university to the full satisfaction of all concerned and managed the affairs of the University quite well.
- Effectively dispelled the perception that BHU campus was not safe for girl students and that there was a wide communication gap between the University administration and its students by taking following initiatives and measures:

- I. All the lights on the streets and building were changed and LED lights were installed to ensure sufficient light on the streets during evening and night.
- II. With great difficulty and persuasions all the entry exit gates on the campus were closed from 10 PM onwards till morning.
- III. Barricades were installed around Girls hostels and all strategic crossings on the campus to restrict movement of undesired elements around there.
- IV. CCTV cameras were installed at all the gates with increased number of security personnel posted at the gates.
- V. Roads have been repaired/broadened. Each hostel on the campus and outside the Campus was visited every day along with Dean of Students, Proctorial Board, Dean of the Concerned Faculty, UWD and EWSS staff in the evening to meet the inmates and wardens, and to know the problem/requirements and needs in their hostels. A massive repairs and renovation work as per the requirement and needs were planned at the site and carried out/being carried out in these hostels for improving their conditions and facilities.

Similar visits were also made to RGSC and measures were taken for improvement of the facilities on the campus.
- VI. These visits helped to establish a direct contact with the students and know their problems first hand to resolve those effectively and quickly. This exercise helped a great deal in bridging the communication gap as well as assuring the students and wardens that we care for them and are ever willing to facilitate in the pursuit of their objectives.
- VII. Similarly, on visit to some departments it was seen that the computer and other lab equipments are non-functional/non-existent, the same was provided to these departments for proper teaching and learning.
 - A Gobar Gas plant has been made operational which will use the cow dung to produce gobar gas which will be used for cooking in hostel messes and will produce manure. It will increase income of the Gowshala besides safe environment friendly disposal of animal waste.
 - On my initiation massive plantation drive was undertaken and around ten thousand saplings were planted along the boundary wall of the campus and along the streets during the period under report total 11650 plant species were planted in the main Campus, Kamachcha Campus and RGSC.
 - A major part of our budget is used to pay the electricity bill. Demand for electricity is ever growing. Hence to meet out this requirement roof top

solar power plants on the roof tops of the building have been planned. Order has been issued through SECI and the work is in progress. Once installed these solar plants are expected to generate 8 MW Power. Which will meet about half of our energy requirement besides providing clean re-newable energy.

- Work of laying of an Astro turf for Hockey has been completed removing all stumbling blokes in its way and the facility is in use by the students.
- Construction of a new Swimming pool has been completed as per satisfaction of the users. With my constant intervention CPWD had to do the additional works to make it modern swimming pool with its own independent system within the sanctioned budget.
- Management of University's Club has been streamlined and the facilities in the club have been renovated.
- Got sanction of about 500 nurses for SSH from UGC which will augment patient care in it. Recruitment of 500 nurses for SSH has been completed.
- Got the long pending issue of implementation of part-B of pay scales for nursing staff in SSH/Trauma Centre under sixth pay revision sanctioned from MHRD and got it implemented immediately to remove the grievances of staff.
- Submitted proposal for sanction of 3 posts of Vice-Principal for Schools and got these sanctioned from UGC.
- Roped in HDFC Bank to man our cash collection centers at SSH directly by them which will reduce the process and time in collection and deposit in bank account the charges collected for various services in SSH. With increased number of centers and 24x7 service, this will provide relief to the patients and their attendants besides lessening the burden on the university in arranging manpower. Moreover, this will increase the amount of interest earned by the University when the collected amount reaches to its bank account in real time.
- Got Acharya Ramchandra Shukla Sodh Sansthan donated to BHU by persuading the donors for it and the processes of transfer completed. A proposal has been sent to the Govt. of UP to waive of the stamp duty for transfer of the land property to BHU worth around Rs. 7-8 Crore as per circle rate.
- As the Vice-Chairman of School Board, got the entrance examination conducted for admissions in different classes in CHGS, CHBS and RSV smoothly. Results were declared timely and admissions taken smoothly.
- As the Director (I/c) of UGC-HRDC organized many courses for teacher and administrators.

- Hosted the President of Republic of Germany on our campus who expressed great happiness after visiting us and meeting our students.
- Signed MoU with 136 institutions.

Administrative Reforms and Initiatives.

- Direct recruitment on 206 teaching and 243 non-teaching posts was completed and 153 teachers were given promotion under CAS.
- Work on Dynamic Website of the University completed.
- Soon after joining the first initiative taken by me was to get the service records of Group D employees transferred from their respective departments to the Central Office. The Service records of these employees were not maintained properly at the departments leading to difficulties and delayed in settling their legitimate claims.
- Got the seniority list of each cadre of employees in teaching and non-teaching sectors prepared, duly notified for correction and finally after correction posted these on web-site. This would bring transparency and will cut down any representation on it. This will also facilitate holding DPC timely in respective departments without referring it each time to administration for verification.
- Started an online grievance portal "Write to Administration" for addressing and redressal of any administrative grievances of students/employees and others quickly.
- Got the duty chart with clear assignment of geographical area and service area of each employee in service sector with his/her telephone number posted on our web-site so that anyone can approach them on need during their duty hours for rectification of defects and repairs or jobs required in the hostels/offices/departments/houses. Every employee has been charged with the responsibility of carrying out regular inspection and job performances of their respective area and reporting of any prospective requirements in the proper maintenance of equipments/fixtures in the buildings falling in their assigned area/sphere.
- Implemented fee collection in school through SBI saving manpower and increasing interest amount earned on the fee collected, besides facilitating students/parents in fee deposition from anywhere anytime through internet.
- Was instrumental in getting Rs. 6 crore donated from Infosys foundation for up gradation of Bharat Kala Bhavan. Much of the work has been completed.

- Approached different donors and got donations for award of medals / prizes and to support poor students in getting their fee paid and for different function of the university. In addition a big cow-shed for Gowshala and many other facilities like water cooler etc, distribution of blankets to the poor workers on the campus etc have been done with the help of these donors, through my initiatives.
- As Vice-Chancellor (I/c) the meeting of F.C. for approval of projects of the University and implementation of seventh pay revision for teachers and employees and got it approved by E.C. by circulation. This helped its timely implementation.

He got all the preparations done for its implementation before hand and as soon as the sanction for implementation was received from UGC it was implemented immediately and fixation of pay of all employees was done within a month, much before any other university could do it.

- With his active persuasion and convincing arguments and rationale, university got enhanced sanction of recurring component of the budget by UGC from Rs. 42 crore in 2016-17 to Rs. 56 crores in 2017-18.
- Started project for digitalization of old records of the University which is nearing completion. The records will be archived in digital form which will save physical space in the offices.
- Initiated many reforms in academic and examination. Introduction of a provision of minimum marks in entrance examination to get the admission in the courses. Initiated introduction of provision of online examination system in entrance examination of the university.

Year - 2018

Infrastructural Developments:

- A project for underground cabling of electric wires on the Campus is under way.
- Shivaji hall and Indoor Stadium have been renovated funds for which was acquired from UGC.
- Facilitated the construction of Pt. Madan Mohan Malviya Cancer Centre with my constant facilitation and intervention.
- Swatantrata Bhavan has been renovated completely. Renovation was long due and funds for which was arranged with persuasion to UGC

- Two hundred flats for teachers are being constructed to attract good quality teachers to BHU.
- Another block of 80 flats for teachers are under construction to meet the requirement of residential facility on the campus.
- Proposal for another 320 flats has been submitted under HEFA which is under final stage of sanction.
- Another bunch of about 1000 posts of Nursing Officer and other paramedical staff sanctioned by MHRD for Super Specialty Complex which have been advertised for recruitment with my initiative.
- To overcome ever-growing problem of waste disposal on the campus, explored various ways and methods and have finally searched a company which has proposed conversion of waste to energy model for us and has been persuaded to do it free of cost. Only this is asking for it the provision of land for installation of plants and purchase of electricity generated out of it by BHU at reduced cost. An expression of interest has been floated and applications have been received from different agencies. We will choose the best offer out of it.
- Total 12400 plant species were planted in the main Campus, Kamachcha Campus and RGSC.
- Got the Wi-Fi installed through Computer Centre on the campus to a great satisfaction of the users. BHU is probably the first University under UGC to do it. This has made the internet access easy to the students and has paved the way for automation processes and services.
- Got the centers on IOT in collaboration with H.P. which has installed Wi-Fi on the campus. This will give impetus to researches on the subject and exposure to our students of Computer Science in this area.
- Got the sanction of fund for establishment of Vaidic Vigyan Kendra from U.P. Govt. and got its construction started through CPWD.
- Ensured timely construction of residential flats, hostels and health centre at RGSC which were inaugurated after completion of their construction by CPWD/UWD.
- School buildings at CHBS and RSV were renovated and a common hall for prayer and class rooms in RSV have been constructed.
- Ensured provision of laboratory equipments, to the Schools. Funds were provided for their procurement.
- A school building at RGSC was sanctioned and its construction is complete.

- A lecture theatre complex and a laboratory complex at RGSC are being constructed for smooth running of classes and laboratories of the different courses at RGSC. This will solve the problem of shortage of these facilities there.

Administrative Reforms and Initiatives.

- Direct recruitment on 445 Non-Teaching posts was completed. Similarly, 05 teachers and 03 in Library Sector were promoted under CAS.
- Work on Dynamic Website of the University completed.
- Stream lined the process of payment of salary/emolument to casual/contract/daily wage/resident doctors through computerized system. This has resulted in timely payment of their salary/emolument.
- Cut down drastically the payment through cash/cheque and ensured increased use of payment through RTGS/Bank Transfer/PFMS to expedite receipt of payment and cut down manual intervention and chances of mistakes or mischief.
- Streamlined the process of payment through PFMS by systemic Intervention and cutting down duplication of work.
- To bring about efficiency in the disposal of work, many routine functions have been delegated to the subordinate officers.
- Revised P/I friendly project guidelines have been prepared to create a more conducive environment for submitting and undertaking projects.
- Implemented the EPF Scheme for Contract/Casual/Daily Wage employees of the University.
- As a major systemic initiatives, through my own initiation and persuasion got the TATA Trust to come forward and help the University to implement ERP system through TCS. Tata trust very generously agreed for this and TCS is preparing the software for BHU which is likely to get implemented and put to use very shortly. The software will be customized for the exclusive use of the BHU with unlimited users and for all time to come free of cost.

Needless to mention that this is a giant step in bringing about efficiency and transparency in administration and functioning of the university, besides extending convenience and ease of work to all the stakeholders of the University.

- Another major systemic initiative taken by me is to get a dynamic web-site of the University prepared. As the web-site now a days in the face

and gateway of the University, it is very essential that web-site is dynamic and should match with the web-site of the other renowned institutions. A professional was approached and he agreed to do it for us free of cost and will try to make it comparable to the best in the business given uniqueness of this great university with its great legacy, history and ethos. All these specialties along with its strengths would be amply and effectively portrayed and it would be a truly dynamic. It would also include a portal for our alumni to effectively connect with them and strengthen out bond with them for the benefits of our University.

- Likewise revision of pension for retired employees has also been done in a time bound manner.
- Preparation of a citizen charter for the administrative works in under way.
- Has been appointed members of various committees of UGC for policy recommendation on various matters including a committee on preparation of Regulation for appointment of administrative officers and their other service conditions in Universities and other institutions of higher education. With my active contribution reports of the committees on many policy issues have been submitted and approved by UGC.
- Got sanction of Rs. 119.50 crores from the UGC during 2017-18 and 18-19 for completion of various works of repair and renovation of residential quarters, hostels, campus development, renovation of Swatantrata Bhavan, construction of Go down and shades for gowshala, lecture theatre and laboratory complex at RGSC and for various construction in Faculty of Veterinary and Animal Sciences. With these special grants many of the facilities have been renovated, and revamped which had become imperative because of the extension and expansion of the new infrastructural facilities and the old age of the existing buildings and installations.
- With constant and vigorous persuasion got many administrative issues of the teachers and employees of the university resolved through UGC.
- Got settled many pending issues with UGC under different schemes such as DST CIMS, NFTHM etc.
- Got the proposal for IOE prepared through detailed deliberation with different faculties and submitted to UGC. The University is expected to be selected as one of the IOE.
- Strengthened the training and placement system and streamlined its functioning. This has helped in organizing placement activities in those faculties also where there was no significant activity.

- Introduced many reforms in administration and finance to quicken the disposal of files particularly those related to projects/patents/visit abroad/retirement benefits and of important sectors like hospital etc.
- Implemented DACP scheme for promotion of teachers in Medicine and Dentistry. Got constructed a link road between Trauma Centre and the main Campus for convenience of doctors/students and patients in commuting between the two places.
- During this calendar year 292 grievances received through pgportal.gov.in/CPG office were disposed of.

Year -2019

Infrastructural Developments:

With his initiation, constant facilitation and intervention, the following projects on building construction have been completed during the period under report:

- Construction of Pt. Madan Mohan Malaviya Cancer Centre completed.
- Construction of Super Speciality Block of S.S. Hospital was completed by monitoring the progress and removal of hurdles.
- Out of sanctioned 200 flats, construction of 100 hundred flats for teachers has been completed and ready for allotment.
- Construction of hostel (G+1) for the students of Faculty of Visual Arts completed and works on floors 2 to 5 are in progress under HEFA funds.
- Construction of Nursing Hostel (G+1) for the students of College of Nursing was completed.
- Completion of building of the Department of Psychiatry, IMS in the premises of Trauma Centre, BHU.
- Completion of Vedic Vigyan Kendra building funded by the Government of Uttar Pradesh.
- Completion of G+4 International Boys Hostel funded by the UGC and work on its vertical extension is underway with the HEFA funds.
- Besides a lecture theatre complex and laboratory complex for smooth running of classes at RGSC construction of 04 buildings for different departments of the Faculty of Veterinary and Animal Sciences was completed on the South Campus.
- Underground cabling of electrical wires in few areas of the Campus is almost completed.

- Around 60 per cent of the work on 6.5 MW roof top solar power project on the buildings at main Campus as well as RGSC has been completed and part of which has started generation.
- To overcome ever-growing problem of waste disposal on the campus, MoU has been entered upon with M/s AR Challenges Pvt. Ltd. for conversion of waste to energy model for the University.
- During this calendar year total 12600 plant species were planted in the main Campus, Kamachcha Campus and RGSC.

Administrative Reforms and Initiatives

- Direct recruitment on 234 teaching and 88 Non-Teaching post was completed. Similarly promotions of 57 teachers, 07 in Administrative Sector under CAS and of 85 medical teachers under DACPs were made.
- Work on Dynamic Website of the University completed.
- Initiation of development of a Dynamic Website of the University free of cost through a donor.
- Creation of a Portal in the web-site for BHU-Alumni to enable the increased participation and inter action with alumni.
- Sanction for 57 teaching and 1460 non-teaching posts for Super Speciality Hospital.
- Development of ERP (HRMS, Pay Roll and Finance) solution got completed through TCS and to be implemented from the next financial year.
- MoU for sanction of funds to the tune of 356 crores under HEFA for construction of hostels and teachers flats was signed under the authorization of EC.
- Approval of the proposal for Kaya-Kalp of IMS under HEFA to the tune of 246 crores. Signing of MoU under process.
- 101st Convocation of the University was held successfully on December 23, 2019.
- Admissions and other academic works of the University were completed successfully and the academic session was on time.
- MoUs with two international Universities on development of educational, industry / community based programs, research projects, visiting scholars

were entered upon in Science, Arts, Social Science, Law, Visual Arts and Education areas of cooperation during the period under report.

- During the period under report two meetings of the Academic Council and four meetings of the Executive Council were held in which major policy decisions pertaining to academic matters as well as financial and administrative matters were taken and approval were granted.
- Over three hundred new faculty members joined the University.
- Decisions of the authorities were got implemented in true spirit and words.
- Ensured that the works of University were conducted in accordance with the provision of its Act/Statutes//Ordinances and the guidelines of MHRD, UGC and other regulatory bodies (if any) are implemented.
- Many students' agitations were resolved with my intervention and handling
- Actively participated in tackling many crisis and difficult situations and many could be avoided by pre-emptive actions on our part.
- Many unresolved issues at UGC could be got resolved by active persuasion with UGC.
 - I. Director I/c UGC, HRDC for the period – 03.4.2017 to 03.8.2017 and again since 20.6.2019
 - II. Was nominated as a member of the Selection Committee for the post of Registrar at Hari Singh Gour University, Sagar.
 - III. Committee for preparation and drafting of Cadre Recruitment Rules for Non-Teaching employees of Babasaheb Bhimrao Ambedkar University, Lucknow
 - IV. Reports of the committees in which I was a member constituted by UGC on many policy issues have been submitted and approved by UGC.
- Got settled many pending issues with UGC under different schemes such as DST CIMS, NFTHM etc.
- The University was selected under IoE Scheme.
- Strengthened the training and placement system and streamlined its functioning. This has helped in organizing placement activities in those faculties also where there was no significant activity.
- Introduced many reforms in administration and finance to quicken the disposal of files particularly those related to projects/patents/visit abroad / retirement benefits and of important sectors like hospital etc.

- Implemented DACP scheme for promotion of teachers in Medicine and Dentistry.
- During the period under report 247 grievances received through pgportal.gov.in, 91 received through ugc.ac.in/grievance and 09 through National Consumer Helpline Portal (INGRAM) were disposed.

Year – 2020

Infrastructural Developments:

- Construction 200 teachers' flats completed and allotted to the teachers.
- Another block of 80 flats sanctioned for teachers, construction of 40 flats has been completed and construction of remaining 40 flats is near completion.
- Second Phase construction of Vedic Vigyan Kendra building is under process
- Work on 6.5 MW roof top solar power project on the buildings at main Campus as well as RGSC has been completed and generation of solar power started.
- Construction of M.Ch. building in SS Hospital was completed with the funds provided by National Health Mission.
- A new UPS building has been constructed in the premises of Trauma Centre
- Extension of Central Registry building completed and ready for use.
- All works of CDC building completed and has been handed over for use.
- During this calendar year total 12875 plant species were planted in the main Campus, Kamachcha Campus and RGSC.

Administrative Reforms and Initiatives

- Efforts were made for proper implementation of Academic Calendar issued by the UGC and conduct of Examinations in the University as per Standard Operating Procedure (SOP) in view of COVID-19 Pandemic.
- Direct recruitment on 202 teaching and 357 non-teaching posts was completed. Similarly, promotions of 304 teachers, 14 in Library Sector, 9 in Sports Board, 01 in Administrative Sector under CAS and of 61 medical teachers under DACPs were made.

- Work on Dynamic Website of the University completed.
- Implementation of ERP (HRMS, Pay Roll and Finance) and many modules are under use.
- On approval of the proposal for Kaya-Kalp of IMS under HEFA to the tune of 246 crores, MoU has been signed and works/procurement under process.
- During the period under report 3 virtual and 1 physical meetings of the Academic Council, and 3 by circulation and 5 physical meetings of the Executive Council were held in which major policy decisions pertaining to academic matters as well as financial and administrative matters were taken and approved.
- Decisions of the authorities were got implemented in spirit and words.
- Ensured that the works of University were conducted in accordance with the provision of its Act/Statutes//Ordinances and the guidelines of MHRD, UGC and other regulatory bodies (if any) are implemented.
- Presented through Power Point the realistic requirement of funds of the University for 2020-21 before the UGC Review Committee.
- He was nominated as a Member of the following Group / committees:
 - a. UGC Experts Group for implementation of National Education Policy 2020.
 - b. Committee for framing Bye-Laws and Recruitment Rules of the Academic positions of the UGC Inter University Centre for Teacher Education.
 - c. Committee to draft guidelines w.r.t. various aspects of Model Tribal School - Indira Gandhi National Tribal University, Amarkantak.
 - d. Departmental Promotion Committee and Roster Committee – IGNTU.
- Handling of situation during COVID-19 period after lockdown was imposed in the Country.
- Equipped and made the Super Specialty Block of S.S. Hospital for serving on level-3 facility in treatment of COVID-19 patients.
- Starting Tele OPD in different specialties for the benefit of patients.
- Facilitated that all the services and essentials are available in the hospital to tackle the Pandemic.

- Made arrangements of the quarantine facilities for doctors and other health care workers.
- Coordinated with the District administration/State administration and relevant Central Government agencies for procurement and availability of kits, drugs, reagents etc. in the Hospital.
- 235 Grievances received through pgportal.gov.in/CPGOFFICE, 25 grievances through UGC Portal (ugc.ac.in/grievance) and 01 through National Consumer Helpline Portal (INGRAM) were disposed of.
- Coordinated with the District administration in implementing the policies/strategies/ actions in treatment and testing of COVID-19 cases as per Central/State Government guidelines.
- Implemented the guidelines of Central/State Governments for preventing the spread of COVID-19 infection in the University.
- Implemented the safety measures on the Campus to make the residents safe.
- Ensured that all the essentials are available to the residents on the Campus at their door steps during the period.
- Ensured that the students residing in the hostels reach to their home before the lockdown was imposed.
- Those who could not return at that time were dropped to their home by University's buses and vehicles later on.
- More than 100 students of foreign nationalities were facilitated through the embassies of respective countries to reach their home.
- These students residing in the hostels were provided with the essential food items and drugs through donations from some donors during their stay.
- Made arrangement that all the labourers working in the different construction projects who were stranded in the University during lockdown, get their wages and food items regularly. Many times distributed the items.
- Got their health check up regularly to ensure preventing the spread of Pandemic.
- Made arrangement to facilitate on-line teaching through different platforms on web-site etc.
- Smooth conduct of examination in OBE mode.

In view of the above outstanding contributions of Dr. Neeraj Tripathi, Registrar & Secretary to the Executive Council, Banaras Hindu University in the areas of administrative reforms, infrastructural development, and academic growth of the university, I strongly recommend that the Executive Council may place on record its appreciation for his commendable initiatives and dedicated efforts.



(Anand Mohan) 04/06/21

Member, Executive Council, BHU